You can search the Class Schedule to get information about classes being offered, their instructors, dates, and times.

1. Click [here](#) to access the Search for Classes page, or click [Main Menu](#).
2. Click [Self Service](#).
3. Click [Class Search](#).
4. The *Institution* pull-down menu should default to UW-Eau Claire. If another institution appears from the *Institution* pull-down menu, select **UW-Eau Claire**.
5. From the *Term* pull-down list, select your desired term.

![Search for Classes](#)

**Search for Classes**

**Enter Search Criteria**

**Search for Classes**

**Institution**

UW-Eau Claire

**Term**

2014-15 Fall Semester

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

**Subject**

[Dropdown]

**Course Number**

[Dropdown]

**Course Career**

[Dropdown]

**Show Open Classes Only**

[Checkbox]

**Additional Search Criteria**

[Buttons: Clear, Search]
6. (Optional) From the *Course Subject* pull-down list, select the desired course department.

7. (Optional) From the *Course Number* pull-down list and text box, select the desired parameter and type the three digit course number.

8. (Optional) From the *Course Career* pull-down list, select the desired academic career.

9. (Optional) Click **Additional Search Criteria** and define any additional desired search criteria.

10. From the *Campus* pull-down list, select your desired campus.

11. Click **Search**. The *Search Results* web page will appear.

    *NOTE: If your search criteria was too broad or too narrow, you may receive an error message. Return to the Class Search web page and try again.*

12. For more information about a class, click the course's link to pull up the *Class Detail* page. The *Class Detail* page displays the enrollment requirements (e.g., prerequisites, junior standing, a particular major) and textbook information. To return to the *Search Results* page, click **View Search Results**.

13. Click **Select Class** to place the class in your shopping cart.

    *NOTES: After you select a class, a green circle means the class is open, a blue square means a class is closed. Some courses have both lecture and discussion sections; you will generally need to register for both sections to be fully enrolled in the course. Only the first few sections of a course may be initially displayed; to
Search Criteria Terms

**Course Subject:** Specifies department.

**Course Number:** Specifies the course’s three-digit number, as listed in the university catalog.
*NOTE: This is not the number you will use to register.*

**Course Career:** Specifies undergraduate or graduate courses.

**Show Open Classes Only:** Only shows classes with open seats.
*NOTE: This box is automatically checked.*

**Meeting Start Time and End Time** Search for classes meeting at a certain time.

**Day of Week:** Search for classes meeting on specific days of the week.

**Instructor Last Name:** Search for courses taught by specific instructors.

**Class Nbr:** Search by the course offering number for a specific term.

**Course Title Keyword:** Search for a keyword in the class title.

**Minimum and Maximum Units:** Search according to the number of credits.

**Course Component:** Search only for lectures, labs, independent studies, etc.

**Session:** Search by class session
*NOTE: The most common session is Regular Academic Session.*

**Mode of Instruction:** Specify online or in-person courses.

**Location:** Search for classes on or off campus.

**Course Characteristics:** Search for courses using specific categories, such as Cultural Diversity, GE, or Foreign Culture.