

# Office 365: Outlook Free/Busy Lookup between UW System Schools/Colleges

Last Modified on 03/01/2021 10:22 am CST

We continue to improve calendaring interoperability between different Office 365/Exchange systems across UW System campuses. You now have the ability to view free/busy (also known as calendar availability) information for scheduling purposes.

## What does it mean to see free/busy information?

When you add an attendee to your meeting request using their email address, you will now be able to see their free/busy information. This will allow you to view their availability prior to sending them the meeting request.

## Which UW System/Schools/Colleges does this work with?

- UW-System Administration
- UW-Madison
- UW-Platteville
- UW-River Falls
- UW-Stevens Point
- UW-Stout
- UW-Extension
- UW-Green Bay
- UW-La Crosse
- UW-Whitewater
- UW-Milwaukee

*NOTE: Free/Busy lookup is only available between UW-Eau Claire's Office 365 and the systems above.*

We continue to work with other UW institutions in setting up this calendaring partnership.

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