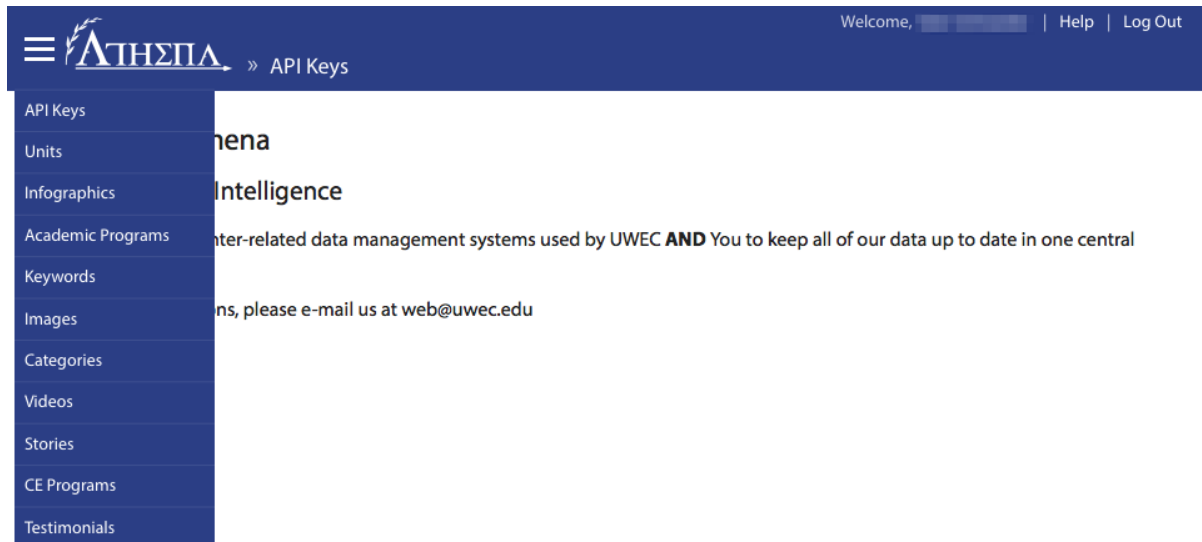


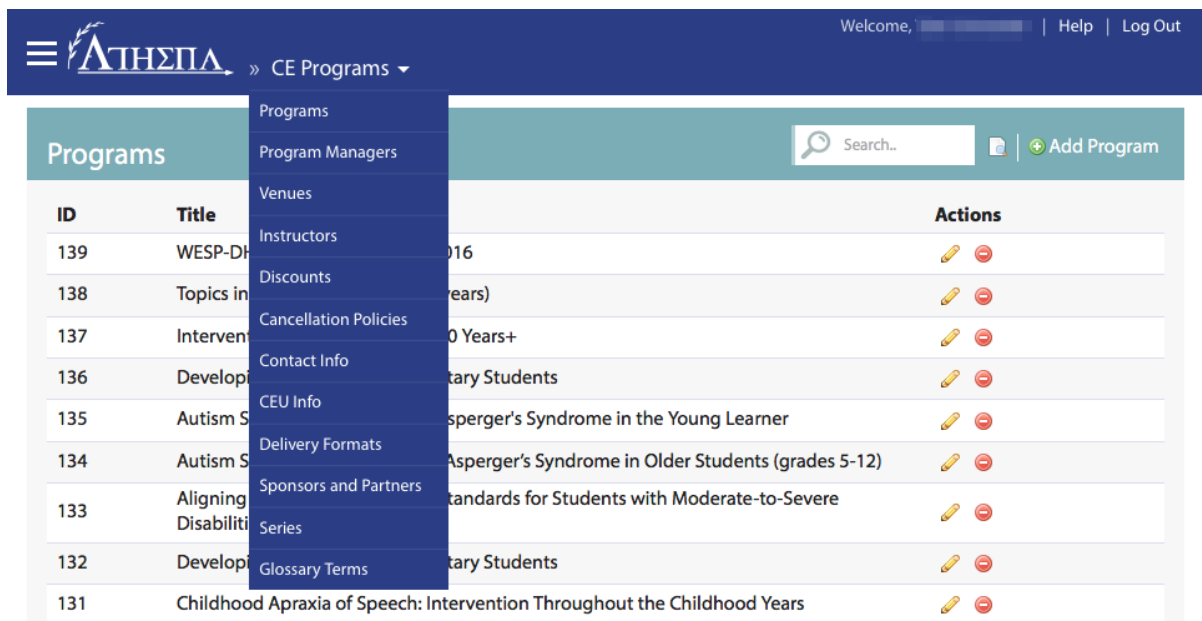
Athena CE Programs: Adding a Cancellation Policy

Last Modified on 02/27/2020 10:06 am CST

1. [Log in to Athena](#)
2. Select **CE Programs** from the navigation menu.



3. Select **Cancellation Policies** from the sub-navigation menu.



4. Click **Add Cancellation Policy** at the top.



5. Add a name for this cancellation policy. This will not be publicly visible.

