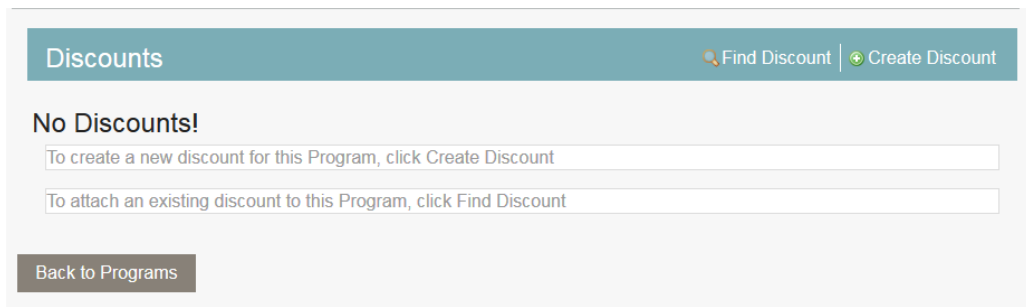


Athena CE Programs: Editing a Program: Discounts Tab

Last Modified on 02/27/2020 12:09 pm CST

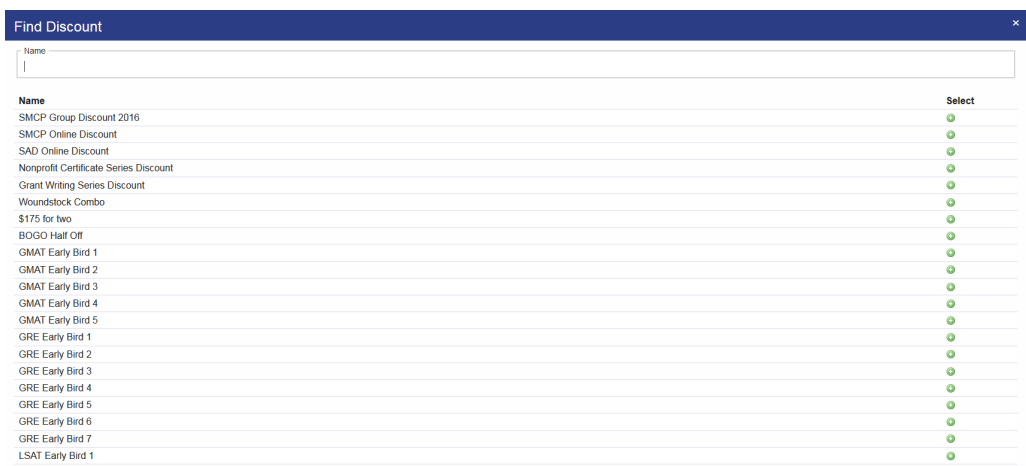
1. Select **Find Discount** to apply existing discounts to this program or click **Create Discount** to add a new discount.

NOTE: See [Adding a Discount](#) for instructions on adding new discount options.



2. In the new window, select the + sign to add in the desired discount. Discounts are automatically saved once selected.

NOTE: Discounts display on the homepage in the order that they were added in.



3. Proceed to the **Dates** tab.

For in-depth instructions on each section of a program:

- [Adding a Program](#)
- [Content](#)
- [Info](#)
- [Registration](#)
- [Organize](#)
- [Instructors](#)
- [Series](#)

- [Discounts](#)
- [Dates](#)
- [Testimonials](#)
- [Images](#)
- [Videos](#)
- [Resources](#)
- [Sponsors and Partners](#)
- [Deactivating and Activating a Program](#)

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If you have questions related to this article, please contact the LTS Help Desk at [715-836-5711](tel:715-836-5711) or helpdesk@uwec.edu.