For personal purchases, please consult the Personally Owned Technology page for discount information.

Fiscal year 2019 computer/software/printer purchasing has come to a close. If you need assistance with a FY19 purchase or have any technology purchasing questions, please contact LTS Consulting via email at ltsconsulting@uwec.edu or by phone at (715) 831-1367. Feel free to submit eforms for fiscal year 2020 requests, but please indicate in the “Notes and Comments” field that the request should be processed for FY2020.

Listed below are the standard University purchasing configurations for computer and printer hardware. It contains our standardized quotes from Dell, Microsoft, Apple, and HP (printers only). If you need a configuration not represented in the following lists, please contact LTS Consulting for specialized quotes.

Email: ltsconsulting@uwec.edu
Phone: (715) 831-1367

If you wish to purchase software, please contact LTS Consulting. In determining how best to license the software, it’s helpful if you include information regarding the developer, software title, version, and type and/or number of licenses. Please note that for software purchases, we will have to contact state contracted vendors before purchasing from another source including the developer.

Start your purchase

On the purchasing eForm, you'll find all of our standard configurations pre-populated on the form. If you are purchasing non-standard hardware, please select Other from the Vendor menu and attach the quote provided to you by LTS Consulting. Please contact LTS Consulting with any questions. For any software or non-standard hardware purchases, please attach the quote provided to you by LTS Consulting.

Standard Configurations
Purchasing: Windows Configurations - *Includes quotes for Dell and Microsoft computers & Dell displays*

Purchasing: Apple Configurations - *Includes quotes for Apple computers and iPads*

Purchasing: Printers

**Peripheral Purchases**

To purchase a computer peripheral, use a procurement card (P card) or use Shop@UW. Computer peripherals include items such as:

- Electronic equipment connected by cable to the computer
- Flash drives
- Cables
- Memory cards

**iPad App Purchasing**

LTS has implemented an eForm to streamline the process of ordering apps from Apple's iOS App Store.

Please follow these steps to purchase an app:

1. Visit the [Apple Volume Purchase Program](#) web site, and verify that the app you are seeking to purchase is available.
2. Access the [iOS App Store Purchase Request eForm](#).
3. Login with your UW-Eau Claire username and password.
4. Enter the exact name of the app you would like to purchase, the quantity of devices on which the app will be used, the price of the app, the University account number to be charged, and the name of an authorizer of that account.
5. Click **Submit**.

University of Wisconsin-Eau Claire
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