



# Athena CE Programs: Deactivating and Activating a Program



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## To deactivate an active program

1. Click **Deactivate** (  ) on the program you wish to deactivate.

Programs			Search...	+	Add Program
ID	Title	Actions			
203	FREE Foot and Nail Care for the Community				

## To reactivate an inactive program

1. Click the **Advanced Search** icon. 
2. Set the *Show* field to **Inactive**.
3. Click **Activate** (  ) on the program you wish to reactivate.

Programs			Search...	+	Add Program
Show <span>Inactive</span>					
Program Manager <span>-- all --</span>					
Program Type <span>-- all --</span>					
ID	Title	Actions			
205					
204					
202					
201					

For in-depth instructions on each section of a program:

- [Adding a Program](#)
- [Content](#)
- [Info](#)
- [Registration](#)
- [Organize](#)
- [Instructors](#)
- [Series](#)

- [Discounts](#)
- [Dates](#)
- [Testimonials](#)
- [Images](#)
- [Videos](#)
- [Resources](#)
- [Sponsors and Partners](#)
- [Deactivating and Activating a Program](#)

### **Still need help?**

If you have questions related to this article, please contact the LTS Help Desk at [715-836-5711](tel:715-836-5711) or [helpdesk@uwec.edu](mailto:helpdesk@uwec.edu).

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