

CampS: Searching the Class Schedule

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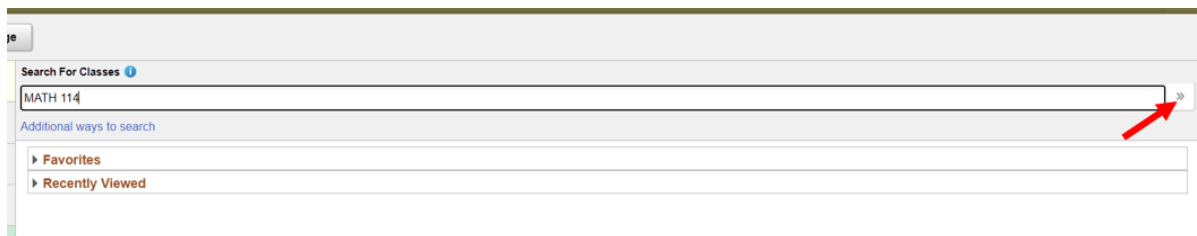
When you are getting ready to register for classes in MyBlugold CampS, you need to find classes in the class schedule for the desired term. This article provides information on searching for classes in the class schedule.

Contents:

- [Searching the Class Schedule](#)
- [Search Criteria Terms](#)

Searching the Class Schedule

1. Log into **MyBlugold CampS**.
2. Click **Manage Classes**.
3. Click **Class Search and Enroll**.
4. Select the **Semester** for the Search.
5. Begin by entering a **keyword**. For best results this will be a Subject and Course Number (ex. MATH 114) and then execute the search.



6. For each course a single row will appear. Some defaulted filters will be along the top (ex. Open Classes and Main Campus). At this point you can remove those filters to expand the search results.

View Search Results

1 Course with keyword: MATH 114

Open Classes (x) Main Campus (x) Clear All

MATH 114
Calculus I
3 Class Options Available

7. The left navigation bar will have other filter options that you can choose from.

The screenshot shows a search results page with a left navigation bar and a main content area. The left navigation bar is titled "Class Search" and contains several filter categories: "Class Status" (with "Open Classes" checked), "Course Career" (with "Undergraduate" unchecked), "Subject" (with "MATH / Mathematics" unchecked), "Number of Units" (with "4 - 6 Units" unchecked), "Location" (with "UW-Eau Claire Main Campus" unchecked), and "Campus" (with "Barron Campus" unchecked). The main content area is titled "View Search Results" and shows "1 Course with keyword: MATH 114". It includes buttons for "Open Classes (x)", "Main Campus (x)", and "Clear All". Below the buttons, the search results for "MATH 114" are displayed, showing "Calculus I" and "3 Class Options Available".

8. You might also choose to search by a keyword that is not a course or department (ex. Liberal Education). If the keyword brings back a lot of options you'll see this message. At this point you'll want to use additional filters to narrow down the search (ex. LE-K1)
- ***Search results have exceeded a limit set by your institution. Apply filters or another key word to refine your search.***

End 7am - 12pm
 End 12pm - 4pm
 End 4pm - 7pm

Class Component

Discussion
 Laboratory
 Lecture

Instruction Mode

Distance Education
 Hybrid (Online and In-Person)
 In Person
 Online
 Remote Instruction

Class Attribute

General Education/GE-V
 Liberal Education/LE-DDIV
 Liberal Education/LE-I1
 Liberal Education/LE-K1
 Liberal Education/LE-K11

View Search Results
 22 Courses with keyword: Liberal Education

Open Classes (X) Main Campus (X) Liberal Education/LE-K1 (X) Clear All

BIOL 105
 General Biology
 1 Class Option Available

BIOL 181
 Environmental Biology and Conservation Lab
 3 Class Options Available

BIOL 196
 Human Nutrition
 1 Class Option Available

BIOL 214
 Human Anatomy and Physiology I
 2 Class Options Available

BIOL 221
 Foundations of Biology I

9. Once you've got the results you are looking for you can select the course and the individual course sections will appear. Click on the **Class** link that contains the section number, course type (component), and the class number and Class Information will appear.

BIOL 181
 Environmental Biology and Conservation Lab

★ Add to favorite courses
 ▶ Course Information

▼ Class Selection

Select a class option ⓘ Selected Filters 3 options

Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	Class Fee
Open	Regular Academic Session	311-LAB 4500	09/02/2021 - 12/14/2021	Wednesday 11:00AM to 12:50PM	Phillips 0309	Kelly L. Murray	Open Seats 6 of 14	\$10.00
Open	Regular Academic Session	312-LAB 4501	09/02/2021 - 12/14/2021	Wednesday 1:00PM to 2:50PM	Phillips 0309	Kelly L. Murray	Open Seats 8 of 14	\$10.00
Open	Regular Academic Session	313-LAB 4502	09/02/2021 - 12/14/2021	Thursday 1:00PM to 2:50PM	Phillips 0309	Kelly L. Murray	Open Seats 5 of 14	\$10.00

10. The Class Information window contains the following tabs.

Class Information ×

Class Details	Meeting Information	Enrollment Information	Class Availability	Textbook/Other Materials
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11. If it is within the enrollment period you can select the course and you'll see the following prompts for Steps 1-4. To enroll or place the course in your shopping cart you can find additional steps here, <https://www.uwec.edu/kb/article/planning-and-enrolling-in-classes/>.

2021-22 Fall Semester

Undergraduate

University of Wisconsin-Eau Claire

1 **Review Class Selection**
Visited

2 **Review Class Preferences**
Not Started

3 **Enroll or Add to Cart**
Not Started

4 **Review and Submit**
Not Started

Search Criteria Terms

Course Subject: Specifies department.

Course Number: Specifies the course's three-digit number, as listed in the university catalog.

NOTE: This is not the number you will use to register.

Course Career: Specifies undergraduate or graduate courses.

Show Open Classes Only: Only show classes with open seats.

NOTE: This box is automatically checked.

Meeting Start Time and End Time: Search for classes meeting at a certain time.

Day of Week: Search for classes meeting on specific days of the week.

Instructor Last Name: Search for a specific instructor's classes.

Class Nbr: Search by the course offering number for a specific term.

Course Title Keyword: Search for a keyword in the class title.

Minimum and Maximum Units: Search according to the number of credits.

Course Component: Search only for lectures, labs, independent studies, etc.

Session: Search by class session.

NOTE: The most common session is Regular Academic Session.

Mode of Instruction: Specify online or in-person courses.

Location: Search for classes on or off campus.

Course Characteristics: Search for courses using specific categories, such as Cultural Diversity, GE, or Foreign Culture.
