

Athena Profiles: Editing a Profile: Images Tab

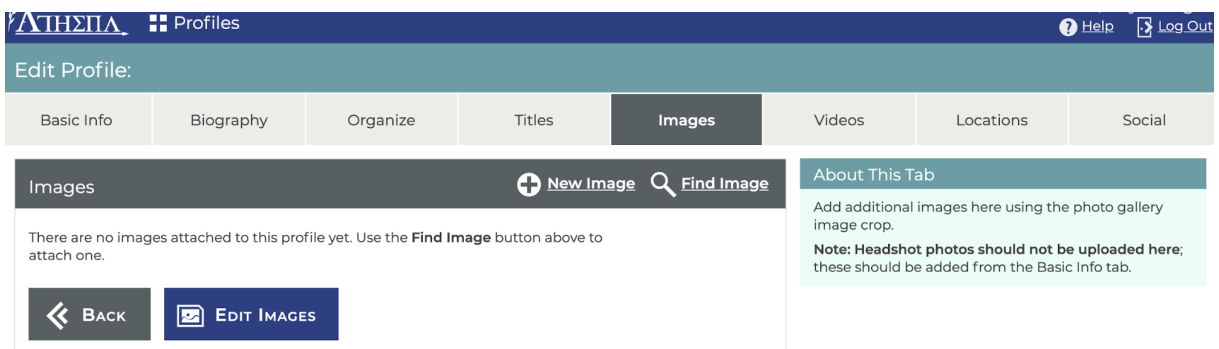
Last Modified on 03/04/2021 3:36 pm CST

NOTE: If you are looking to activate or deactivate an already created item [click here](#).

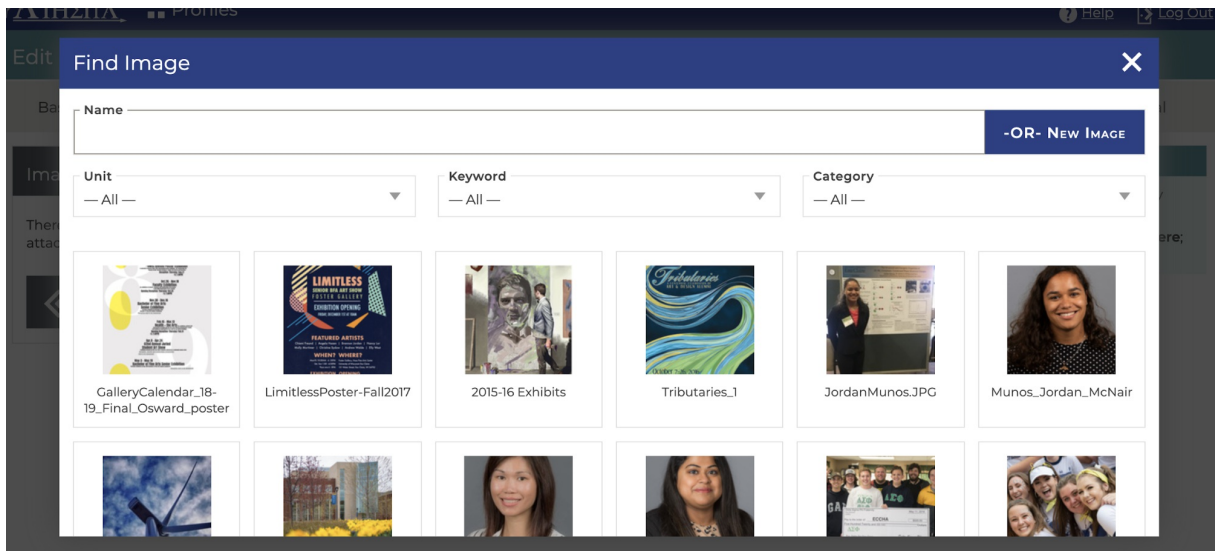
This article is for editing or adding and image to a profile in Athena.

1. Click **Find Image**.

*NOTE: Click **New Image** to add a new image instead of selecting a pre-existing image. For help adding new images, see [Adding an Image](#), [Editing Image Properties](#), and [Cropping an Image](#). This is not a place to upload Headshots. These should be added in the Basic Info Tab.*



2. Search for the desired image using the *Name* field and *Unit/Keyword/Category* filters.



3. Select the desired image.

NOTE: The profile will automatically be saved once the desired image is selected.

4. Proceed to the [Videos](#) tab.

Still need help?

If you have questions related to this article, please contact the LTS Help Desk at [715-836-5711](tel:715-836-5711) or helpdesk@uwec.edu.
