Services: VPN Installation and Use (GlobalProtect)

In order to access your Shared Drives from your computer or device from an off-campus location, you must connect to our network via a VPN.

Content

- Windows
  - Installing GlobalProtect and Connect on University Windows Computers
  - Installing GlobalProtect and Connect on Personal Windows Computers
  - Moving GlobalProtect to the Windows Taskbar

- Mac
  - Installing GlobalProtect and Connect on University Macs
  - Installing GlobalProtect and Connect on Personal Macs

- Mobile Devices
  - Installing GlobalProtect and Connect on Mobile Devices
    - Android
    - iPhone

Installing GlobalProtect on University Windows Computers

1. Click the Start button in the lower left corner.
2. Type Software Center.
3. Open Software Center.
4. In the search field, type **Global Protect**.

5. Click **Global Protect**.

6. Click **Install**.
7. Once GlobalProtect is installed, it will start up automatically.

8. Type `pa.uwec.edu` into the **Portal** field and click **Connect**.

9. Sign in again using your university username and password. Our username will automatically be saved.
10. To connect or disconnect to the VPN, click the arrow to bring up the tray.

11. Right click the VPN icon.

12. Select the correct option.

Installing GlobalProtect on Personal Windows Computers

In order to access your university files and documents off campus, you need to use a VPN.

2. Login using your university username and password.

3. Click the link that best fits your computer.

4. Install the program.

5. Type pa.uwec.edu into the Portal field.

6. Click Connect.

7. Sign in again using your university username and password.
   
   Your username will automatically be saved.
To connect or disconnect to the VPN, click the arrow to bring up the tray.

9. Right click the VPN icon.

10. Select the correct option.

Once you are connected to the university's network, you can access your files by following the directions in the Network Drives Overview article.

**Moving GlobalProtect to the Windows Taskbar**
GlobalProtect will automatically be in your system tray once it is installed. You can move this to your taskbar so you can easily connect or disconnect to UW-Eau Claire’s network.

**Method 1**

1. Click the up arrow.

2. Click and hold the GlobalProtect icon.

3. Drag it to the Taskbar.

**Method 2**

1. Right-click the up arrow.

2. Select *Taskbar settings*. 
3. Click **Select which icons appear on the taskbar**.

   ![Taskbar settings]

   Combine taskbar buttons
   - Always, hide labels

   How do I customize taskbars?

   Notification area
   - Select which icons appear on the taskbar
   - Turn system icons on or off

4. Click the slider next to GlobalProtect client to turn it on.
Installing GlobalProtect on University Macs

1. Select *Applications* from the Go menu.
2. Click **Self Service**.

3. Login using your University username and password.
4. Click **Install**.

5. Type `pa.uwec.edu` into the *Portal* field.

6. Click **Connect**.

7. Login using your University username and password.

8. Click **Connect**.
NOTE: Whenever you log off or shut down your Mac, you will have to relaunch GlobalProtect.

9. Select **Applications** from the Go menu.

10. Select **GlobalProtect**.

11. Click the GlobalProtect icon in the menu.

12. Select **Connect**.
13. Type your password.

   *NOTE: Your username will automatically be saved.*

14. Click **Connect**.

    ![GlobalProtect Login](image)

    **Enter your UWEC credentials**

    **Portal:** pa.uwec.edu

    **Username:** [hidden]

    **Password:** [hidden]

    [Cancel] [Connect]

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**Installing GlobalProtect on University of Wisconsin-Eau Claire**

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Personal Macs

In order to access your university files and documents off campus, you need to use a VPN. Once you are connected to the university’s network, you can access your files by following the directions in the Network Drives Overview article.

2. Login using your university username and password.
3. Click Download Mac 32/64 bit GlobalProtect agent.
4. Install the program.
5. (Optional) If you see the System Extension Blocked error message, click Open Security Preferences.
6. (Optional) In Security Preferences, click Allow to unblock Pal Alto Networks.
7. Type `pa.uwec.edu` into the Portal field.

8. Click **Connect**.

9. Sign in again using your university username and password. Your username will automatically be saved.

   ![GlobalProtect Login](image)

   *NOTE: Whenever you log off or shut down your Mac, you will have to relaunch GlobalProtect.*
10. Select **Applications** from the Go menu.

11. Select **GlobalProtect**.

12. Click the GlobalProtect icon in the menu.

13. Select **Connect**.

14. Type your password.

   **NOTE:** Your username will automatically be saved.

15. Click **Connect**.
Installing GlobalProtect on Mobile Devices

In order to use GlobalProtect, you need to install the respective apps.

Android

1. Download GlobalProtect from the Play Store.
2. Launch GlobalProtect.
3. Type `pa.uwec.edu` into the Portal field and tap **Connect**.
4. Login using your university username and password and tap **Connect**.

5. Tap **OK** at the Connection request screen.
6. Tap Connect.

   NOTE: To disconnect, tap Disconnect.

iPhone
1. Download GlobalProtect from the App Store.

2. Launch GlobalProtect.

3. Type `pa.uwec.edu` into the Portal field and tap **Connect**.

4. Login using your university username and password.

5. Tap **OK** at the Connection request screen.

6. Tap **Connect**.

   **NOTE**: To disconnect from the VPN, tap **Disconnect**.