In order to access your Shared Drives from your computer or device from an off-campus location, you must connect to our network via a VPN.

## Content

- **Windows**
  - Installing GlobalProtect and Connect on University Windows Computers
  - Installing GlobalProtect and Connect on Personal Windows Computers
  - Moving GlobalProtect to the Windows Taskbar

- **Mac**
  - Installing GlobalProtect and Connect on University Macs
  - Installing GlobalProtect and Connect on Personal Macs

- **Mobile Devices**
  - Installing GlobalProtect and Connect on Mobile Devices
    - Android
    - iPhone

## Installing GlobalProtect on University Windows Computers

1. Click the *Start* button in the lower left corner.
2. Type Software Center.
3. Open Software Center.
4. In the search field, type **Global Protect**.

5. Click **Global Protect**.

6. Click **Install**.
7. Once GlobalProtect is installed, it will start up automatically.

8. Type `pa.uwec.edu` into the Portal field and click Connect.

9. Sign in again using your university username and password. Our username will automatically be saved.
10. To connect or disconnect to the VPN, click the arrow to bring up the tray.

11. Right click the VPN icon.

12. Select the correct option.
Installing GlobalProtect on Personal Windows Computers

In order to access your university files and documents off campus, you need to use a VPN.

2. Login using your university username and password.
3. Click the link that best fits your computer.
4. Install the program.

5. Type `pa.uwec.edu` into the Portal field.

6. Click **Connect**.

7. Sign in again using your university username and password.
   
   Your username will automatically be saved.
8. To connect or disconnect to the VPN, click the arrow to bring up the tray.
9. Right click the VPN icon.
10. Select the correct option.

Once you are connected to the university’s network, you can access your files by following the directions in the Network Drives Overview article.

Moving GlobalProtect to the Windows Taskbar

GlobalProtect will automatically be in your system tray once it is installed. You can move this to your taskbar so you can easily connect or disconnect to UW-Eau Claire's network.

Method 1

1. Click the up arrow.
2. Click and hold the GlobalProtect icon.

![GlobalProtect icon](image1)

3. Drag it to the Taskbar.

![Taskbar with GlobalProtect icon](image2)

### Method 2

1. Right-click the up arrow.

![Up arrow with right-clicked GlobalProtect icon](image3)

2. Select *Taskbar settings*.
3. Click **Select which icons appear on the taskbar**.

4. Click the slider next to GlobalProtect client to turn it on.
Installing GlobalProtect on University Macs

1. Select Applications from the Go menu.
2. Click **Self Service**.

3. Login using your University username and password.
4. Click Install.

5. Type `pa.uwec.edu` into the Portal field.

6. Click Connect.

7. Login using your University username and password.

8. Click Connect.
9. Select **Applications** from the Go menu.

10. Select **GlobalProtect**.

11. Click the GlobalProtect icon in the menu.

12. Select **Connect**.
13. Type your password.

*NOTE: Your username will automatically be saved.*

14. Click **Connect**.
Installing GlobalProtect on Personal Macs

In order to access your university files and documents off campus, you need to use a VPN. Once you are connected to the university's network, you can access your files by following the directions in the Network Drives Overview article.

2. Login using your university username and password.
3. Click Download Mac 32/64 bit GlobalProtect agent

4. Install the program.
5. (Optional) If you see the System Extension Blocked error message, click Open Security Preferences.
6. (Optional) In Security Preferences, click Allow to unblock Pal Alto Networks.
7. Type pa.uwec.edu into the Portal field.

8. Click Connect.

9. Sign in again using your university username and password.

   Your username will automatically be saved.

NOTE: Whenever you log off or shut down your Mac, you will have to
10. Select **Applications** from the Go menu.

11. Select **GlobalProtect**.

12. Click the GlobalProtect icon in the menu.

13. Select **Connect**.

14. Type your password.

   **NOTE:** Your username will automatically be saved.

15. Click **Connect**.
Installing GlobalProtect on Mobile Devices

In order to use GlobalProtect, you need to install the respective apps.

**Android**

1. Download GlobalProtect from the Play Store.
2. Launch GlobalProtect.
3. Type `pa.uwec.edu` into the Portal field and tap **Connect**.
4. Login using your university username and password and tap **Connect**.

5. Tap **OK** at the Connection request screen.
6. Tap **Connect**.

   *NOTE: To disconnect, tap **Disconnect**.*
1. Download GlobalProtect from the App Store.
2. Launch GlobalProtect.
3. Type pa.uwec.edu into the Portal field and tap Connect.
4. Login using your university username and password.
5. Tap OK at the Connection request screen.
6. Tap Connect.

NOTE: To disconnect from the VPN, tap Disconnect.