

# Student Forms: Notice of Oral Examination - Graduate Studies - Student Initiated

Last Modified on 12/13/2019 4:29 pm CST

Graduate students must seek approval to hold an oral comp exam. The committee membership, as well as the exam date, time, and location needs approval from the Graduate Dean. Once approved, notifications are sent to the student and committee members. For open meeting requirements, the program director and/or department chair will also be copied on all notices for posting within department. This form should reach the Office of Graduate Studies at least 14 days prior to the proposed exam date during fall and spring semester, or at least seven days prior to the exam in the summer session.

## Start eForm Now

### Searching for a list of all eForms?

1. Navigate to <https://eform.uwec.edu>.
2. Log in using your university username and password.
3. Click the **Start New Form** tab.
4. Select the form owner's department from the drop-down menu.

### Resuming a started and saved eForm?

1. Navigate to <https://eform.uwec.edu>.
2. Log in using your university username and password.
3. Click the **My Tasks** tab to view any forms that require your input.  
*NOTE: Must have clicked Save and Close for Later.*
4. Click the **View Forms in Progress** tab to view a form's progress that you initiated.

### Need help?

- [eForm FAQs](#)
- If you need further assistance, contact the LTS Help Desk in Vikki Lord Larson 1106 at [helpdesk@uwec.edu](mailto:helpdesk@uwec.edu) or 715-836-5711.