

Guide to the UWEC McIntyre Library Records, 1916-2018

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Overview of the Collection

Repository:

Special Collections & Archives
McIntyre Library
University of Wisconsin – Eau Claire
P.O. Box 4004
105 Garfield Ave.
Eau Claire, WI 54702 – 4004
(715) 836-2739
<https://library.uwec.edu/archives/>

Reference Code: USGZE AS92**Collection Number:** Archives Series 92**Accession Number:** 18-007**Creators:** University of Wisconsin--Eau Claire. McIntyre Library**Title:** University of Wisconsin--Eau Claire. McIntyre Library Records**Dates:** 1916-2018**Quantity:** 12.8 linear feet (7 archives boxes, 9 record cartons, 1 half record carton)**Location of Collection:** D4/1f – D4/2a, D7/2h**Languages:** Collection materials are in English.**Summary:** Annual reports, newsletters, budgets, directors' subject files, and accession and circulation records from the McIntyre Library at the University of Wisconsin--Eau Claire.

Biographical / Historical Note

When the Eau Claire State Normal School opened in 1916, the library was housed in the basement of the only substantive building on campus. It served as both the circulating and the textbook library for the school. Despite a 1,000% increase in enrollment, the library remained in "Old Main" until 1960 when McIntyre Library was constructed. By this time the Normal School had become a college, and the library staff had risen from one in 1917 to five in 1960. Another leap in enrollment brought the need for a major addition to the library and an increase in staff to 12 librarians by 1972. Another addition and remodeling project was completed in 1993, and as of 2006, the entire library is housed only in the addition.

Content Description

This series consists of five subseries: Annual Reports, Newsletters and Publications, Directors' Subject Files, Circulation Records, and Accession Records.

Administrative Information

Acquisition Information: Transferred to the University Archives prior to March 2006. Additional materials received in July 2008, October 2011, and summer 2018.

Access Restrictions: Collection is open to the public.

Use Restrictions: Researchers are responsible for using in accordance with 17 U.S.C. Copyright owned by the University of Wisconsin--Eau Claire.

Preferred Citation: University of Wisconsin--Eau Claire McIntyre Library Records, 1916-2015. AS92. Special Collections & Archives. McIntyre Library. University of Wisconsin--Eau Claire. Eau Claire, WI.

Appraisal Information: Series weeded in accordance with the University of Wisconsin System Library General Records Schedule (April 2008). Historical circulation and accession records retained at archivist's discretion.

Processing Note: Processed by Colleen McFarland and Valerie Way in July 2008. Additional materials processed by Jennifer Murray in October 2011 and Emma Mabie in June 2018.

Arrangement: By subseries.

Subjects

Personal Names:

Pollitz, John
Rose, Bob
Marquardt, Steve
Fetvedt, Robert
Clarke, Jack
Buchholz, Erna

Corporate Names: University of Wisconsin--Eau Claire. William D. McIntyre Library -- Archives

Subject Terms:

Academic Libraries – Wisconsin – Eau Claire – Administration
Administration
Annual Reports
Newsletters
Office files

Detailed List of Contents

Series 1: Annual Reports

Library and library unit annual reports arranged chronologically. Most include statistics and narratives of the year's accomplishments. Includes data reports to the Council of University of Wisconsin Libraries and other regional and national agencies. The earliest reports, from 1929-1954, are inventories. Beginning in 1963, more comprehensive annual reports were written.

Dates: 1929-2011

Extent: 3.0 linear feet (3 record cartons)

Container	Contents	Dates
Box 1	Annual Reports	1929-1988
Box 2	Annual Reports	1989-1999
Box 3	Annual Reports	1999-2011

Series 2: Newsletters and Publications

Includes *Ex Libris* (1959-1970), *Staff Newsletter* (1980-1983), and *Off the Shelf* (1990 – 2008). Arranged chronologically. Newsletters contain information about recent library acquisitions, new, retiring, and departing staff members, and library issues. The most current issues of *Off the Shelf* are digitally archived at: <http://minds.wisconsin.edu/handle/1793/24567>.

Dates: 1959-2008

Extent: 1.0 linear feet (1 record carton)

Container	Contents	Dates
Box/Folder 3/1	Miscellaneous Publications	1964-1994
Box/Folder 3/2-19	<i>Ex Libris</i>	1959-1970
Box/Folder 3/20	<i>Staff Newsletter</i>	1980-1983
Box/Folder 3/21-24	<i>Off the Shelf</i>	1990-2012

Series 3: Directors' Correspondence and Subject Files, 1939-1994

Arranged alphabetically by subject. Includes information on annual budgets, departmental audit and reviews, various library units (map library, government documents, etc.), building files, planning files, gift files, and correspondence with University of Wisconsin--Eau Claire administrators.

Dates: 1939-1994

Extent: 4.0 linear feet (4 record cartons)

Container	Contents	Dates
Box/Folder 4-7	Directors' Correspondence and Subject Files	1939-1994

Series 4: Circulation Statistics

Summary circulation statistics by call number range. Includes some statistics for the Campus School Library / Center for Reserves and Instructional Media/ Instructional Media Center from the 1960s.

Dates: 1918-1974

Extent: 0.4 linear feet (1 archives box)

Container	Contents	Dates
Box 8	Circulation Statistics	1918-1974

Series 5: Accession Books

Records documenting the addition and removal of books to library collections. Includes textbook accessions, Campus School Library accessions, and general library accessions.

Dates: 1916-1980

Extent: 3.4 linear feet (1 record carton and 6 archives boxes)

Container	Contents	Dates
Box 9-14	Textbook and general library accession books	1916-1980
Box 15	Campus School Library accession records	1958-1969