Guide to the University of Wisconsin–Eau Claire Office of the Chancellor Affirmative Action Plan, 1973–2023

Last Modified on 12/15/2023 4:02 pm CST

Overview of the Collection

Repository:
Special Collections & Archives
McIntyre Library
University of Wisconsin–Eau Claire
P.O. Box 4004
105 Garfield Ave.
Eau Claire, WI 54702-4004
(715) 836-2739
https://library.uwec.edu/archives/

Reference Code: USGZE AS123

Accession Number: 84-144, 88-168, 96-52, 96-73, 99-21, 07-016, 07-157, 08-018, 12-011, 16-028, 22-013, 24-002

Collection Number: Archives Series 123

Creators: University of Wisconsin–Eau Claire. Office of the Chancellor.

Title: University of Wisconsin–Eau Claire. Office of the Chancellor Affirmative Action Plan

Dates: 1973–2023

Quantity: 6.0 linear feet (6 record cartons)

Location of Collection: D5/2b (Box 1-2); D5/2d (Box 3-5); Box 6 (C4/6a)

Languages: Collection materials are in English.

Summary: History and development of the Affirmative Action Plan at the University of Wisconsin--Eau Claire, including committee minutes, guidelines, correspondence, reports, drafts, and alternate plans.

Biographical / Historical Note

In February 1973, acting Chancellor John W. Morris appointed a seventeen-member Affirmative Action Task Force to prepare the Affirmative Action Plan for the University. When completed, the plan and its supplements stated specific policies and procedures to be followed with regard to hiring, promotion and working conditions.

Content Description

Included in this series are committee minutes, guidelines, correspondence, reports, drafts, and alternate plans. Boxes 1-3 includes Chancellors annual reports, regent's reports, program summaries and assessments in chronological order from earliest to most recent 1973-2004 (some missing years). Box 4 includes a published policy book published 1978-1979, folders including each separate section. Box 5 is meeting notes and meeting notices, 2003-2007. Box 6 includes Affirmative Action Program/Plan Booklets, 2004-2009 and 2015-2018, 2022-2023; New Hires Reports and corresponding information, 1974-1997; Exit Interview Questionnaires (Anonymous), 2002-2009; and Audit Papers: Correspondence between Carolyn Jones and those affected by audit violations, 1998-2002.

Administrative Information

Acquisition Information: Transferred to the University Archives by the Office of the Chancellor prior to January 2011. 2.0 linear feet of additional material added between 1999 and 2012; 2.0 linear feet added 2016; 1.1 linear feet added 2022-2023.

Access Restrictions: Collection is open to the public.

Use Restrictions: Researchers are responsible for using in accordance with 17 U.S.C. Copyright owned by the University of Wisconsin–Eau Claire.

Processing Note: Additions processed by Julie Hatfield, April 2022. Some items were discarded or moved to Archives Series 185 and restricted due to confidentiality reasons.

Arrangement: Flat.

OCLC #: 15219239

Subjects

Personal Names: Morris, John W.

Corporate Names: University of Wisconsin–Eau Claire. Office of the Chancellor.

Subject Terms:
Affirmative Action Programs. Wisconsin. Eau Claire.
Minorities. Employment. Wisconsin. Eau Claire.
Sex discrimination in employment. Wisconsin. Eau Claire.

Detailed List of Contents

Box/Folder	Contents	Dates
1/1	Ohio University proposal	1973
1/2	Correspondence	1973-1974
1/3	Task force minutes	1973
1/4	Program miscellaneous	1975
1/5	Affirmative Action Plan – as received by the School of Business	1975
1/6	Miscellaneous reports, correspondence, articles	1973-1975
1/7	Affirmative Action progress and planning report	1981
1/8	Affirmative Action Plan and Supplement	1975-1978
1/9	Affirmative Action Program	1994-1995
1/10	Institutional Resource Committee Report for the Task Force on the Status of Women in the UW-System	Ca. 1980
1/11	Affirmative Action Task Force (University Programs – Implementation)	1972-1975
1/12	Affirmative Action Progress and planning report	1981
1/13	Affirmative Action review board	1984-1988
1/14	History and Development of Affirmative Action Program	Ca. 1972-1978
1/15	History and Development of Affirmative Action Program	Ca. 1972-1978
1/16	Affirmative Action	Ca. 1973
1/17	Affirmative Action	Ca. 1976
1/18	Original Plan	1975
1/Volume 1	Affirmative Action Program (booklet)	1993-1994
2/1	Affirmative Action Report	1996
2/2	Affirmative Action Plan	1996
2/3	Annual Report-Chancellor	1977-1981
2/4	Annual Report-Human Relations	1987-1989
2/5	Annual Report-Human Relations	1988-1989
2/6	Annual Report	1989-1990
2/7	Annual Report	1990-1991
2/8	Annual Report-Affirmative Action Office	1993-1994
2/9	Annual Report	1994-1995
2/10	Annual Report to Chancellor	1995-1996
2/11	Affirmative Action Review Board	1976-1977
2/12	Affirmative Action Review Board	1980-1981
2/13	Affirmative Action Review Board	1982-1983
2/14	Affirmative Action Review Board	1984-1985
2/15	Regent Report	1983-1984
2/16	Regent Report Copy	1984
2/17	Reports to Regent	1984
2/18	State Report	1980
2/19	State Report	1981
2/20	State Report	1984
2/21	Applicant name release	1991-1993

2/22	Written Hiring Reasons Report	1994
2/23	Facilities Self Evaluation Handicapped	1978
2/24	Affirmative Action Plan	1988
2/25	Affirmative Action Plan	1971
2/26	Affirmative Action Plan	1975
2/27	Affirmative Action Plan (1 of 2)	ca. 1975
2/28	Affirmative Action Plan (2 of 2)	ca. 1975
2	Affirmative Action Program (2 booklets)	2001
3/ **Volume 1**	Affirmative Action Program (booklet)	1997
3/ **Volume 2**	Affirmative Action Plan (binder)	1992-1993
3	Affirmative Action Program (booklet)	1993-1994
3	Affirmative Action Program (booklet)	1993-1994
3	Affirmative Action Program (booklet)	1994-1995
3/6	Affirmative Action Plan	1990-1993
3/7	Hearings of Chancellors Task Force on Minority Recruitment and Retention	1993
3/8	Affirmative Action Program	2003-2004
3/9	Affirmative Action Program, Vol. II	2003-2004
4/1	Policy book reviews	Box 4: ca. 1977-2006 (bulk 1977-1979)
4/2	Policy book index	
4/3	Policy book table of contents	
4/4	Policy book preface	
4/5	Policy book	
4/6	Mission of the university of Wisconsin-Eau Claire	
4/7	Unit central information liaison	
4/8	Organization of the WCWC	
4/9	Establishment of the WCWC	
4/10	Approval of articles of organization by laws	
4/11	Role of students and faculty in institutional governance at UWEC	
4/12	UWEC vacation policy for faculty and staff	
4/13	Flag policy	
4/14	Planning of summer session offerings & personnel	
4/15	Length of probationary period for existing faculty	
4/16	Clarification regarding the faculty/academic staff code of ethics	
4/17	Notification of summer faculty appointments	
4/18	Health insurance for employees in training	
4/19	Equal Employment opportunity policies	
4/20	Release of personnel data	
4/21	Extramural funded student employment	
4/22	Cooperative education/internship full time equivalency	

4/43	Withholding student registration and records	
4/24	Former student surveys	
4/25	Equal opportunities in education	
4/26	Athletic grants	
4/27	Graduate assistants group health insurance eligibility	
4/28	Definition of off campus courses for enrollment reporting	
4/29	UWEC enrollment reporting procedures	
4/30	Guidelines for service of alcohol beverages	
4/31	Solicitation on UW-Eau Claire premises	
4/32	Graduation roster	
4/33	Establishment of student data file	
4/34	Access to student records for research purposes	
4/35	Family educational rights and privacy	
4/36	Workers compensation early return to work policy	
4/37	University identification cards for limited term employees	
4/38	Disability accommodation policy and procedures	
4/39	Inclement weather policy	
4/40	UW-Eau Claire guidelines on awarding honorary degrees	
4/41	Academic/fiscal year appointment policy	
4/42	Employee assistance program	
4/43	Award policy	
4/44	Policy/procedure – honoraria vs payroll	
4/45	Disclosure of personnel data & information to employees and former employees	
4/46	Arming campus security officers	
4/47	Patent management services	
4/48	Fees and tuition	
4/49	Enrollment projection for biennial budgeting and planning	
4/50	Regent policy summary enrollment targeting & resource allocation policies	
4/51	Financing of parking facilities and operations	
4/52	Differentiation of campus accounts from state accounts	
4/53	Enrollment funding for auditors	
4/54	Administration of university research grants	
4/55	Disposition of inventions and patents	
4/56	Extension course fees	
4/57	Fee refunds and early exam privileges for students entering the armed services	
4/58	Fee policy for faculty & students taking educ. Telephone network offerings	
4/59	UWEC physical plant operation charge-back	

4/60	International study policy	
4/61	Documenting system and institutional goals and objectives prior accomp. For boards of regents	
4/62	Summer session calendar	
4/63	Undesignated sequences	
4/64	Undergraduate teaching improvement grants	
4/65	Instructional offering beyond Wisconsin boundaries	
4/66	Off campus credit instruction	
4/67	Academic materials unfair trade practices	
4/68	Policy for outside financial and in-kind support for programs and activities	
4/69	Business activities	
4/70	Data base administration	
4/71	Use of the organized activity fee for students participating in study abroad programs	
4/72	Fundraising	
4/73	Procedures for development of the university catalogue	
4/74	Complimentary ticket policy	
4/75	Use of services at UW-Eau Claire	
4/76	Use of facilities at UW- Eau Claire	
4/77	Obtainment & administration of student financial aid	
4/78	Smoke-free residence halls policy	
4/79	Campus beautification policy as related to donor requests	
4/80	Policy for naming facilities	
4/81	Ad hoc exhibits	
4/82	Parking policy	
4/83	Air conditioning policy	
4/84	Poster approval policy	
4/85	Execution of easements	
4/86	Smoking policies	
4/87	Licensing policy	
4/88	Lost and found policy	
4/89	Cellular telephone usage	
4/90	Software usage policy	
4/ **Volume 1**	Policy book (binder)	Ca. 1977-1979
5/1	Meeting notices	2004-2005
5/2	Meeting notices	2003-2004
5/3	Meeting notices	2006-2007
5/4	Meeting notices	2005-2006
6/1	Affirmative Action Program	2004-2005
6/2	Affirmative Action Program	2004-2005
6/3	Affirmative Action Program, Vol. II	2004-2005
6/4	Affirmative Action Program	2006-2007

6/5	Affirmative Action Program	2007-2008
6/6	Affirmative Action Program	2008-2009
6/7	Affirmative Action Plan	2015
6/8	Affirmative Action Plan	2016
6/9	Affirmative Action Plan	2017
6/10	Affirmative Action Plan: For Women and Minorities; For Protected Veterans and Individuals with Disabilities	2018
6/11	New Hires Report, 1977-1980	1974-1980
6/12	New Hires Report	1979-1981
6/13	New Hires Report	1983-1984
6/14	New Hires Report	1983-1987
6/15	New Hires Report	1987-1988
6/16	New Hires Report	1988-1989
6/17	New Hires Report	1989-1990
6/18	New Hires Report	1990-1991
6/19	New Hires Report	1991-1992
6/20	New Hires Report	1992-1994
6/21	New Hires Report	1995-1997
6/22	Exit Interview Questionaries (Anonymous)	2002-2003
6/23	Exit Interview Questionaries (Anonymous)	2003-2004
6/24	Exit Interview Questionaries (Anonymous)	2004-2005
6/25	Exit Interview Questionaries (Anonymous)	2005-2006
6/26	Exit Interview Questionaries (Anonymous)	2006-2007
6/27	Exit Interview Questionaries (Anonymous)	2007-2008
6/28	Exit Interview Questionaries (Anonymous)	2008-2009
6/29	Audit Papers: Correspondence between Carolyn Jones and those affected by audit violations	1998-2002
6/30	Affirmative Action Plan	2022
6/31	Affirmative Action Plan	2023