

Student Forms: Travel Itinerary

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This Club Sport Travel Itinerary Form will be used by our students in the Club Sports program who travel. They are required to complete the itinerary before they leave so that we have a record of where they are going, who is with them, and where they are staying.

Start eForm Now

eForm

1. Navigate to <https://eform.uwec.edu>
2. Log in.
3. Click **Start New Task**.
3. Select *Recreation*.

or

Search scholarship name on the UWEC homepage

Knowledge View

1. Navigate to <https://eform1.uwec.edu/kv.aspx?ext=1&id=dade2a89-d04e-488c-8a45-8a738ce83bc5>

Directions to find Knowledge View

1. Navigate to <https://eform.uwec.edu>
2. Click **Searching**.
3. Click **View Knowledge View**.
4. Click **Rec_Travel Itinerary-Reimbursement Form - F - KV**

Searching for a list of all eForms?

1. Navigate to <https://eform.uwec.edu>.
2. Log in using your university username and password.
3. Click the **Start New Form** tab.
4. Select the form owner's department from the drop-down menu.

Resuming a started and saved eForm?

1. Navigate to <https://eform.uwec.edu>.
2. Log in using your university username and password.
3. Click the **My Tasks** tab to view any forms that require your input.
NOTE: Must have clicked Save and Close for Later.
4. Click the **View Forms in Progress** tab to view a form's progress that you initiated.

Need help?

- [eForm FAQs](#)
 - If you need further assistance, contact the LTS Help Desk in Vikki Lord Larson 1106 at helpdesk@uwec.edu or 715-836-5711.
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