

Department COVID Infrastructure/Specific PPE Needs

Last Modified on 03/01/2021 9:17 am CST

- **Please use this form to request new infrastructure changes and specific PPE requests to your department.**
 - These requests will help the campus committees review the needs and consolidated requests.
 - The campus plans to provide an adequate number of hand sanitizer and whips/spray stations on each floor of campus buildings based on occupancy.
- **This form is NOT an order** - the respective committees will reach out to the department with any questions
- **Please do not use this form to request general supplies** but only list hand sanitizer and wipe/spray locations if you have a unique need (i.e. the skills lab in Nursing which has many high-touch surfaces which will need more sanitation supplies than the "standard" classroom).

Once submitted, a committee member will reach out to you.

Respirator Guidelines

Priority is to reorganize space when possible to accommodate distancing

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Searching for a list of all eForms?

1. Navigate to <https://eform.uwec.edu>
2. Log in using your university username and password
3. Click the **Start New Form** tab
4. Select the owner's department from the drop-down tab

Resuming a started and saved Form?

1. Navigate to <https://eform.uwec.edu>
2. Log in using your university username and password
3. Click the My Task tab to view and forms that require your input. *NOTE: Must have clicked **Save and Close for Later***
4. Click the **View Forms in Progress** tab to view a form's progress that you initiated

Need Help?

- Visit [eForm FAQs](#)

- If you need further assistance, contact the LTS Help Desk in Old Library 1106 at helpdesk@uwec.edu or 715-836-5711
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