

Policies: Telecommuting

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This policy enables, but does not require, UW System Institutions to establish telecommuting arrangements with employees when appropriate and desirable for the institution and the employee. Telecommuting arrangements are permitted when approved by the employee and their immediate supervisor with notice of the agreement provided to the appropriate Vice Chancellor/Vice President or designee; when it is feasible that an employee could fulfill their job duties from an alternate location for the period covered by the arrangement; and when the telecommuting arrangement does not disrupt the operations of the UW System.

- This policy establishes the framework for the creation of telecommuting agreements between an employee and their immediate supervisor, including details related to:
 - Eligibility;
 - Duration and form of the telecommuting agreement;
 - Limitations; and
 - Approvals.

Effective May 17, 2021

PURPOSE

This policy provides a framework for the creation of telecommuting agreements between an employee and their supervisor. This policy replaces the [State of Wisconsin Telecommuting Guidelines](#) (2000) as the primary source of authority for telecommuting agreements within the University of Wisconsin System.

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