Internships, student/faculty research, and immersion experiences (both study abroad and short term) that carry credit are noted on a student’s transcript, both in the semester of the experience and in a note at the conclusion of the transcript.

Students may also apply to have non-course internships and student/faculty research noted on their transcript. Those experiences will appear in a note at the conclusion of the transcript.

Students may apply for a transcript note for any internship or research experience they participated in since fall semester 2021 and that meets the criteria. Students must complete their application before the final day of classes in the semester they graduate from UW-Eau Claire and may only complete the process if they are currently enrolled.

Here is an example of how the non-course high impact practice notation will appear on the official transcript.

```
Memorandum/High Impact Practices (HIP)
05/22/2022 HIP: Non-course Intercult Immer
12/21/2021 HIP: Non-course Internship
12/21/2021 HIP: Research/Creative Course
12/21/2021 HIP: Non-course Resrch/Creative

End of Official Undergraduate Transcript
```

Choose Type of Experience

Please do not complete this form until you have completed your internship or research/creative activity experience.

- Students must be currently enrolled to be eligible.
- Applications must be submitted by the last day of classes of the semester of degree completion.
- Requests to note a non-course internship or non-LE/non-course research/creative activity cannot be applied to the transcript after a degree has been conferred.

- Non-Course Internship
- Non-LE/Non-Course Research/Creative Activity Experience

Then verify that you have not enrolled in a course, received credit or LE for the experience.
Choose term the experiences were completed and provide project dates

Add information about the experience

For Internship experiences:

For Non-LE/Non-Course Research/Creative Activity experiences:

Submit Form

Need help?

- eForm FAQs
- If you need further assistance, contact the LTS Help Desk in Vicki Lord Larson Hall 1106 at helpdesk@uwec.edu or 715-836-5711.